

HERTFORDSHIRE COUNTY COUNCIL

Headteacher
Mrs S Stace

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Westfield Primary School
& Nursery
Durrants Lane
Berkhamsted
Herts. HP4 3PJ

October 2017

Dear Parents and Carers

This term, as part of our topic "Castles and Dragons", Year 2 will be visiting Mountfitchet Castle on **19th October 2017**.

Mountfitchet Castle is a unique open-air museum experience where the visitor can travel back in time over 900 years and truly witness life in a medieval Motte and Bailey castle.

Please ensure your child is at school at normal time as we will be departing from school at 9.00am and plan to return to school in time for the normal end of day at 3.20pm.

Please ensure that your child wears their school poloshirt and cardigan/jumper with outdoor trousers (e.g. jogging bottoms), a raincoat and sensible walking shoes. Your child will need a packed lunch and a drink in an unbreakable container (no fizzy drinks please). Please avoid giving your child food that contains nuts as we have children who are sensitive to them.

We are very grateful to the Parents' Association, W1SPA, which has generously agreed to cover the hire of the coach so the voluntary contribution has been significantly reduced from £17.75 to £7.75 per child. Without the parents who support fundraising events at our school and this generous donation from W1SPA, this trip would not be possible.

Your contribution will need to be paid by **Friday 13th October 2017** however if insufficient contributions are received we will have no option but to cancel this activity. If you have any difficulties making this contribution, please make an appointment to discuss this with Mrs Stace.

Payments can be made by either:

- Cash or cheque (made payable to Westfield Primary School). SIGN AND RETURN SLIP WITH PAYMENT IN A SEALED ENVELOPE or
- Online via WisePay (follow the link to WisePay from the homepage of our school website www.westfieldprimary.herts.sch.uk). ONLINE PAYMENTS ARE DEEMED AS A CONFIRMED ORDER SO YOU DO NOT NEED TO RETURN THE SLIP BELOW

If you have any questions about the trip, please let me know.

Regards

Mrs Cheshire
Class Teacher

Year 2 visit to Mountfitchet Castle 19th October 2017:

Child's name _____ Class _____

I give permission for my child to go on this school trip and enclose £7.75 with this slip. (Please make cheques payable to Westfield Primary School.)

PLEASE SELECT LUNCH OPTION:

- I will provide a packed lunch for my child
- I would like the school to provide a packed lunch for my child.

Signed: _____