

# HERTFORDSHIRE COUNTY COUNCIL

Headteacher  
Mrs S Stace

Tel: (01442) 862729  
Fax: (01442) 874467  
e-mail: [admin@westfieldprimary.herts.sch.uk](mailto:admin@westfieldprimary.herts.sch.uk)  
[www.westfieldprimary.herts.sch.uk](http://www.westfieldprimary.herts.sch.uk)



Westfield Primary School  
& Nursery  
Durrants Lane  
Berkhamsted  
Herts. HP4 3PJ

September 2017

Dear Parents

As in previous years we are intending to take the Year 4 children away on a residential trip for 3 days and 2 nights to Hudnall Park Field Studies Centre, near Little Gaddesden. Year 4 will arrive on Monday 21<sup>st</sup> May and return on Wednesday 23<sup>rd</sup> May 2018.

**I will hold a parent information meeting on Tuesday 7<sup>th</sup> November 2017 at 2:45pm.**

Hudnall Park is a large country estate set in 85 acres of broad leaf woodland and meadow.

The Centre is based in a former 1930's art-deco mansion and offers comfortable, modern accommodation. All bedrooms are centrally heated and fully carpeted and a large, comfortable common room provides indoor recreation facilities for the evenings.

Catering staff provide a wide and varied menu that caters for vegetarians and those with special dietary needs.

There are opportunities for the children to participate in mountain biking, archery, den building, zip wire, river dipping, mammal trapping and more!

Hudnall are not yet able to advise us of the 2017 prices for residential visits. We are aware that if we delay sending out this letter any longer it may be difficult for some families to pay the amount requested by next April. **We are therefore, in the interim, basing the costing from the 2017 visit but please be advised that this figure may increase/decrease once we receive the price from Hudnall for 2018.**



The cost for this residential trip is **£175** which includes all meals (except a packed lunch on the first day), accommodation, staffing and all activities. **Any form of coach transport is very expensive so to keep the cost of this visit as low as possible we are asking parents to transport their own child to and from Hudnall Park.**

Please can we request that you pay **ONLY** the holding deposit of **£35** by **Friday 10<sup>th</sup> November 2017**. Listed below is the proposed payment schedule:

Holding deposit	-	£35	-	10 <sup>th</sup> November 2017
Second payment	-	£28	-	8 <sup>th</sup> December 2018
Third payment	-	£28	-	26 <sup>th</sup> January 2018
Fourth payment	-	£28	-	23 <sup>rd</sup> February 2018
Fifth payment	-	£28	-	23 <sup>rd</sup> March 2018
Final payment	-	£28	-	20 <sup>th</sup> April 2018



We are happy to accept payment in fewer instalments if this is more convenient and it is also possible for you to make weekly payments if you would prefer. Monthly payments may be made online via WisePay. You will find the details within the 'Trips and Visits' module. If you do use WisePay you will be able to view an online record of all the payments made, together with the outstanding balance. Alternatively if you are paying by cash or cheque via the office please request a payment card on the attached form in order that your payments can be recorded.

We hope that all students will take part. If you think that you may have difficulty making the above payments, please contact me in confidence as soon as possible.

The purpose of the visit is:

- To help build team spirit
- To enjoy participating in outside learning and physical challenges
- To help prepare children to face up to and deal with new challenges
- To give children an opportunity to experience a residential trip
- To provide an opportunity for the children to enjoy each other's' company beyond the school environment

The children from our school who have been on similar trips in the past have found it to be extremely enjoyable and rewarding and we hope that, as in previous years, all the children will attend.

If you have any questions about this visit, please do not hesitate to contact a member of staff.

Many thanks.



Suzanne Stace  
Headteacher

X-----

**Year 4 Residential Trip to Hudnall Park – May 2018**

Child's Name .....

I give permission for my child to go on this school trip.

- I enclose a deposit of £35.00 (cheques made payable to "Westfield Primary School")
- I would like a payment card.

**Please indicate how you would prefer to schedule your further payments:**

- I will be making monthly instalments as per the payment schedule
- I will be making weekly instalments

**OR**

- I will pay the total amount outstanding balance in full when the total amount due has been confirmed (cheques made payable to "Westfield Primary School")

Signed: .....

***Please return this slip, with payment, by Friday 10<sup>th</sup> November 2017***