

# HERTFORDSHIRE COUNTY COUNCIL

Headteacher  
Mrs S Stace

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Westfield Primary School  
& Nursery  
Durrants Lane  
Berkhamsted  
Herts. HP4 3PJ

October 2018

## Y4 Verulamium Museum

Dear Parents and Carers

This term, as part of our topic on Romans, Year 4 will be visiting the Verulamium Museum, St Albans **on Thursday 8<sup>th</sup> November**. The children will be taking part in an Artefact Handling Workshop as well as a Self-Guided Museum Gallery Workshop. We will be departing from school at 9:10am and will return to school in time for the normal end of day at 3.20pm.

Please ensure that your child has full school uniform, a coat and sensible walking shoes. Your child will need a snack, a packed lunch and a drink in an unbreakable container (no fizzy drinks please) in a named plastic bag. Please avoid giving your child food that contains nuts as we have children who are sensitive to them.

We are very grateful to the Parents' Association, W1SPA, which has generously agreed to cover the hire of the coach so the voluntary contribution has been significantly reduced. Without the parents who support fundraising events at our school and this generous donation from W1SPA, this trip would not be possible.

The Voluntary contribution for this trip is **£7.50** and will need to be paid by **Thursday 25<sup>th</sup> October**, however if insufficient contributions are received we will have no option but to cancel this activity. If you have any difficulties making this contribution, please make an appointment to discuss this with Mrs Stace.

Payments can be made by either:

- Cash or cheque (made payable to Westfield First School). SIGN AND RETURN SLIP WITH PAYMENT IN A SEALED ENVELOPE or
- Online via WisePay (follow the link to WisePay from the homepage of our school website [www.westfieldprimary.herts.sch.uk](http://www.westfieldprimary.herts.sch.uk)). ONLINE PAYMENTS ARE DEEMED AS A CONFIRMED ORDER SO YOU DO NOT NEED TO RETURN THE SLIP BELOW

If your child suffers from travel sickness, please inform his/her class teacher and ensure that he/she receives the appropriate medication BEFORE COMING TO SCHOOL.

If you have any questions about the trip, please let me know.

Regards  
Miss Branigan and Mr Bethune  
Class Teacher

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### Year 4 visit to Verulamium Museum, St Albans: Thursday 8<sup>th</sup> November 2018

Child's name \_\_\_\_\_

Class \_\_\_\_\_

I give permission for my child to go on this school trip and enclose £7.50 with this slip.  
(Please make cheques payable to Westfield Primary School.)

PLEASE SELECT LUNCH OPTION:

- I will provide a packed lunch for my child
- I would like the school to provide a packed lunch for my child.

Signed: \_\_\_\_\_

