

W1SPA

Westfield Primary School Parents' Association Minutes of Annual General Meeting 29th Sept 2023

Attendees

Karen Futchter
Colin Futchter
Emily Perks
Jo Theis
Anna Foster
Gina Shelton
Flic Webster
Gina Gailiune

Apologies

Caitlin Ferrara

Agenda

1. Financial review of school year 2022/23. Year ended: 31 August 2023

a) Total raised in the last academic year: **£13,551.83** (£8551.83 - following 5K transfer to saving account for IT)

*IT fund balance as of 31.08.23: **£17,959.41**

*IT fund as of 13.09.23 (following 5K transfer): **£22,959.41**

Money raised (income less expenses):

- Supermarket vouchers | **£2,929.40**
- Cake, frozen Friday's, assembly tea/coffee mornings | **£1699.73**
- Christmas fair/raffle tickets | **£1678.58**
- Rotary Santa Sleigh | **£932**

- Summer fair | **£709.67**
- Easter disco | **£522.24**
- Westival | **£480.47**
- Rainbow raffle | **£334.77**
- Bank interest | **£128.08**
- Amazon Smile | **£109.67**
- Bags 2 School | **£100**
- Ashridge lights | **£96**
- Uniform sale | **£92.55**
- Quiz | **£91.72**
- Party in a box | **£65**
- Christmas tree place prize | **£35**
- Misc – stools donation | **£20**

Total profit – **£10,024.88**

Spend Breakdown

- Coaches* | **£2,165**
- Workshops* | **£745**
- First news subscriptions | **£402**
- Coronation badges and craft materials | **£315.13**
- Y6 contribution to Young Voices T-Shirts | **£150**
- Y4 class cake sale money spend (3x portable chess sets, x2 Uno card games, foam water squirter, reusable water bombs, Haribo treat box) | **£114.92**
- Christmas books for all children | **£316.50**
- Circus (prior year Bridgewater payment for hire of facilities) | **£200**
- Insurance | **£145**
- Bank charges | **£77.91**
- Lottery registration annual fee | **£20**
- PTA event fees | **£17.85**
- Mrs Stace leaving gifts (overspend over and above donations received totalling £231.82) | **£16.12**

Total spend | **£4,685.43**

***Coaches paid for:**

Y3 Celtic Harmony
 Y6 Wembley Young Voices
 Y6 Osmington Bay (parents to pay other half)
 Y5 Woodrow House

***Workshops paid for:**

Full day carnival dance workshop

Full day world book day dance workshop

b) Plans for the forthcoming year: To carry on our successful fundraising events and raise money to benefit our children at Westfield. The school needs W1SPA because the school's budget (set by the Government) is not enough.

2. Election of new committee:

Kyle Owen resigned as Chair. Caitlin Ferrera and Karen Futchter were nominated to replace as Co-Chairs. Emily Perks resigned as Secretary and Jo Theis was nominated to replace. Gina Shelton was nominated to continue as Treasurer. In all cases voting was unanimous in their favour.

3. Appeal for new PTA members.

All parents are automatically members of W1SPA. Parents who are new to the school were invited to get involved as all help is much needed and appreciated. Those in attendance at the AGM meeting had the opportunity to leave their details if they are open to helping at W1SPA events (discos, summer fairs etc). Those who left their details agreed to be added to a WhatsApp group (we highlighted that the WhatsApp group will not be inundated with messages).

