

W1SPA

Westfield Primary School Parents' Association Minutes of Annual General Meeting 27th Sept 2024

Attendees

Karen Futchter
Colin Futchter
Jo Theis
Anna Foster
Gina Shelton
Flic Webster
Gina Gailiune

Agenda

1. Financial review of school year 2023/24. Year ended: 31 August 2024

IT fund balance as of 31.08.24: £28,426.35

Main bank account bank balance as at 31.08.24: £8,509.94

Deduct: Grant funding received for specific purposes (mural) - £286.26

Revised Current Account Bank balance £8,223.68

Money raised (income less expenses):

- Christmas fair/raffle tickets | **£2,349.19**
- Rotary Santa Sleigh | **£819**
- Summer fair | **£1,150.72**
- Cake sales | **£814.18**
- Spring disco | **£635.22**
- Halloween disco | **£623.63**
- Assembly & open morning tea/coffee | **£513.33**
- Rainbow raffle | **£202.16**
- Bank interest | **£466.94**
- Grant – employer Lloyds Reading Match funding | **£240**
- Bags 2 School | **£95**
- Uniform sale | **£432.63**
- Frozen Fridays | **£187.91**
- Halloween clothes swap | **£67.19**
- Party in a box | **£44**

Total profit – £8,641.10

Spend Breakdown

- Coaches | **£2,285** *invoiced by school

- Workshops* | **£400** *invoiced by school
- Y6 contribution to Young Voices T-Shirts | **£145** *invoiced by school
- Y6 cake sale spend | **£62.46** *invoiced by school
- Christmas books for all children | **£360**
- Insurance | **£163**
- Bank charges | **£77.21**
- Staff leaving gifts | **£69.84**
- Lottery registration annual fee | **£20**

Total spend | **£3,582.51**

***Workshops paid for:**

Full day Y4 Marvelous History Viking Workshop

b) Plans for the forthcoming year: To carry on our successful fundraising events and raise money to benefit our children at Westfield. The school needs W1SPA because the school's budget (set by the Government) is not enough.

2. Election of new committee:

Caitlin Ferrera and Karen Fatcher were nominated to continue as Co-Chairs, Jo Theis was nominated to continue as Secretary, and Gina Shelton was nominated to continue as Treasurer. In addition, Anna Foster continues as Comms Officer, Flic Webster continues in Fundraising, and we welcome Gina Gailiune who has agreed to manage the second-hand uniform. In all cases voting was unanimous in their favour.

3. Appeal for new PTA members.

All parents are automatically members of W1SPA. Parents who are new to the school were invited to get involved as all help is much needed and appreciated. Those in attendance at the AGM meeting had the opportunity to leave their details if they are open to helping at W1SPA events (discos, summer fairs etc). Reassurance was provided that those who agree to be added to the W1SPA WhatsApp group will not be inundated with messages.

